

LOS ANGELES COUNTY  
DEPARTMENT OF MENTAL HEALTH  
**PAYOR FINANCIAL INFORMATION**

CONFIDENTIAL CLIENT INFORMATION  
See W & I Code, Section 5328

**CLIENT INFORMATION**

1 CLIENT NAME	SS #	CLIENT ID #
2 MAIDEN NAME	DOB	MARITAL STATUS <input type="checkbox"/> M <input type="checkbox"/> S <input type="checkbox"/> D <input type="checkbox"/> W <input type="checkbox"/> SP
		SPOUSE NAME

**THIRD PARTY INFORMATION**

3 <b>NO THIRD PARTY PAYOR</b> <input type="checkbox"/>							
4 MEDI-CAL <input type="checkbox"/> YES <input type="checkbox"/> NO		MEDI-CAL COUNTY CODE /AID CODE/ CLAIM #			MEDI-CAL PENDING <input type="checkbox"/> YES <input type="checkbox"/> NO		DATE REFERRED
					REFERRED FOR ELIGIBILITY <input type="checkbox"/> YES <input type="checkbox"/> NO		
5 SHARE OF COST <input type="checkbox"/> YES <input type="checkbox"/> NO	SOC AMT \$	SSI PENDING <input type="checkbox"/> YES <input type="checkbox"/> NO	SSI APPLICATION DATE	IF MEDI-CAL/SSI ELIGIBLE BUT NOT REFERRED, STATE REASON			
6 MEDI-CAL HMO <input type="checkbox"/> YES <input type="checkbox"/> NO	CALWORKS <input type="checkbox"/> YES <input type="checkbox"/> NO	AB3632 <input type="checkbox"/> YES <input type="checkbox"/> NO	GROW <input type="checkbox"/> YES <input type="checkbox"/> NO	HEALTHY FAMILIES <input type="checkbox"/> YES <input type="checkbox"/> NO	HEALTHY FAMILIES CIN #	OTHER FUNDING	
7 MEDICARE <input type="checkbox"/> YES <input type="checkbox"/> NO	MEDI-GAP <input type="checkbox"/> YES <input type="checkbox"/> NO	CHAMPUS <input type="checkbox"/> YES <input type="checkbox"/> NO	VET/ADM <input type="checkbox"/> YES <input type="checkbox"/> NO	PRIVATE INS <input type="checkbox"/> YES <input type="checkbox"/> NO	HMO <input type="checkbox"/> YES <input type="checkbox"/> NO	CLAIM #	
8 NAME OF CARRIER				GROUP/POLICY/ID #	NAME OF INSURED		
9 CARRIER ADDRESS					ASSIGNMENT/RELEASE OF INFORMATION OBTAINED <input type="checkbox"/> YES <input type="checkbox"/> NO		

**PAYOR REFERENCES (CLIENT OR RESPONSIBLE PERSON)**

10 NAME OF PAYOR		RELATION TO CLIENT	DOB	MARITAL STATUS <input type="checkbox"/> M <input type="checkbox"/> S <input type="checkbox"/> D <input type="checkbox"/> W <input type="checkbox"/> SP	PAYOR CDL/CAL ID
11 ADDRESS		CITY	STATE	ZIP CODE	TEL #
12 SOURCE OF INCOME: <input type="checkbox"/> SALARY <input type="checkbox"/> SELF EMPLOYED <input type="checkbox"/> UNEMPLOYMENT INSURANCE <input type="checkbox"/> DISABILITY INSURANCE					PAYOR SS #
13 <input type="checkbox"/> SSI <input type="checkbox"/> GR <input type="checkbox"/> VA <input type="checkbox"/> Other Public Assistance <input type="checkbox"/> IN-KIND <input type="checkbox"/> UNKNOWN <input type="checkbox"/> OTHER:					
13 EMPLOYER		POSITION		IF NOT EMPLOYED, DATE LAST WORKED	
14 EMPLOYER'S ADDRESS (Include City, State & Zip Code)					TEL #
15 SPOUSE		ADDRESS (Include City, State & Zip Code)			SPOUSE'S SS #
16 SPOUSE'S EMPLOYER		POSITION		IF NOT EMPLOYED, DATE LAST WORKED	
17 SPOUSE'S EMPLOYER'S ADDRESS (Include City, State & Zip Code)					TEL #
18 NEAREST RELATIVE/RELATIONSHIP		ADDRESS (Include City, State & Zip Code)			TEL #

**UMDAP LIABILITY DETERMINATION**

<p><b>19 LIQUID ASSETS</b></p> <p>Savings \$ _____</p> <p>Checking Accounts \$ _____</p> <p>IRA, CD, Market value of stocks, bonds and mutual funds \$ _____</p> <p>TOTAL LIQUID ASSETS \$ _____</p> <p>Less Asset Allowance \$ _____</p> <p>Net Asset Valuation \$ _____</p> <p>Monthly Asset Valuation (Divide Net Asset by 12) \$ _____</p> <p>VERIFICATION OBTAINED <input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p><b>20 ALLOWABLE EXPENSES</b></p> <p>Court ordered obligations paid monthly \$ _____</p> <p>Monthly child care payments (necessary for employment) \$ _____</p> <p>Monthly dependent support payments \$ _____</p> <p>Monthly medical expense payments \$ _____</p> <p>Monthly mandated deductions from gross income for retirement plans. (Do not include Social Security) \$ _____</p> <p>Total Allowable Expenses \$ _____</p> <p>VERIFICATION OBTAINED <input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p><b>21 ADJUSTED MONTHLY INCOME</b></p> <p>Gross Monthly Family Income</p> <p>Self/Payor \$ _____</p> <p>Spouse \$ _____</p> <p>Other \$ _____</p> <p>TOTAL \$ _____</p> <p>Add monthly asset valuation \$ _____</p> <p>TOTAL \$ _____</p> <p>Subtract total expenses \$ _____</p> <p>Adjusted Monthly Income \$ _____</p> <p>VERIFICATION OBTAINED <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
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22 Number Dependent on Adjusted Monthly Income	ANNUAL LIABILITY	ANNUAL CHARGE PERIOD	Payment Plan \$ _____
		FROM TO	per month for _____ months.
23 PROVIDER OF FINANCIAL INFORMATION Name and Address (If Other Than Patient or Responsible Person)			

**OTHER**

24 PRIOR MH TREATMENT (Only applicable to current Annual Charge Period) <input type="checkbox"/> YES <input type="checkbox"/> NO WHERE:	FROM	TO	PRESENT ANNUAL LIABILITY BALANCE
25 ANNUAL LIABILITY ADJUSTED BY	DATE	REASON ADJUSTED	
ANNUAL LIABILITY ADJUSTMENT APPROVED BY	DATE		
26 An explanation of the UMDAP liability was provided. SIGNATURE OF INTERVIEWER		PROVIDER NAME AND NUMBER	
27 I affirm that the statements made herein are true and correct to the best of my knowledge and I agree to the payment plan as stated on line 22 SIGNATURE OF CLIENT OR RESPONSIBLE PERSON			DATE

# CLIENT FACE SHEET

**Note:** Shaded/Bolded fields must be completed on individuals prior to Triage.  
The remainder of the fields must be completed prior to opening an Episode.

**\*See Client Face Sheet Codes Table for a listing of codes/definitions for the field.**  
**\*\* Field is NOT entered into the IS; information gathering only.**

<b>CLIENT DATA</b>		CLIENT I.D.#	
Last Name:			
First Name:		Middle Name:	
AKA/Maiden Last Name:			
AKA First Name:		Middle Name:	
SSN:		Mother's Maiden Name:	
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/> Unknown <input type="checkbox"/>		DOB:	Age:
English Speaking: Yes <input type="checkbox"/> No <input type="checkbox"/>		*Primary Lang:	*Preferred Lang:      *Ethnicity:
*If Hispanic, Indicate Origin:		*If American Indian/Alaska Native, Indicate Tribe:	
*Education Level :		*Level of Care:	*Conservatorship:
*Handicap:	*Marital Status:	*APR:	Veteran: Yes <input type="checkbox"/> No <input type="checkbox"/>
*Living Arrangement:		*Employment Status:	Date of Death:
**Are there children in the home? Yes <input type="checkbox"/> No <input type="checkbox"/>		**Dependent(s) in the home? Yes <input type="checkbox"/> No <input type="checkbox"/>	
**Insurance: Medi-Cal <input type="checkbox"/> Medicare <input type="checkbox"/> Indigent <input type="checkbox"/> Private/Other <input type="checkbox"/>		Unknown <input type="checkbox"/>	
<b>CLIENT ADDRESS</b>			
Transient/Homeless: Yes <input type="checkbox"/> No <input type="checkbox"/>		*Time Homeless:	
Address:			
Second Line:			
City:	*State:	Zip:	*County:
Phone (Home):	** (Cell)	(Work)	
Address Memo:			
<b>EMERGENCY CONTACTS</b>		DO NOT CONTACT EMERGENCY CONTACTS EXCEPT IN EMERGENCY SITUATIONS WHICH HAVE BEEN CLEARLY DOCUMENTED	
Name:		*Contact Type:	
Address:		City:	*State:      Zip:
Relationship:	Phone:	Email:	
Name:		*Contact Type:	
Address:		City:	*State:      Zip:
Relationship:	Phone:	Email:	
<b>Complete only if the Client's Child is enrolled in FSP</b>			
Child's Name:		Contact Type: Child Enrolled in FSP	
Address:		City:	State:      Zip:
DMH I.D.#	Phone:	Email:	
<b>SFPR and PRIMARY CONTACT</b>			
SFPR Name:		Provider Number:	
Primary Contact Name:		Provider Number:	
<b>BIRTH INFORMATION</b>			
Indicate Client Birth Name (If different than the name listed in Client Data)			
Last Name:		First Name:	Middle Name:
Birth County:	Birth State:	Birth Country (If born outside US):	
Mother's First Name:			
This confidential information is provided to you in accord with State and Federal laws and regulations including but not limited to applicable Welfare and Institutions code, Civil Code and HIPAA Privacy Standards. Duplication of this information for further disclosure is prohibited without prior written authorization of the client/authorized representative to whom it pertains unless otherwise permitted by law. Destruction of this information is required after the stated purpose of the original request is fulfilled.		Agency:	Provider #:
		Los Angeles County – Department of Mental Health	

# CLIENT FACE SHEET